## CALBAYOG CITY WATER DISTRICT ANNUAL PROCUREMENT PLAN 2018

Code	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule of its Procurement Activity				Delivery/	Source of	Estimated Budget (Php)			Remarks (Brief description of Progra	
				Ads/Postof (B/REI	Sub/Open of Bids	Notice of Awards	Contract Signing		Funds	Total	MOOE	со	/Project	
020201	0 Procurement of various office	Office of the	Shopping	T	To be procured quarte	rlv/semi-annual/annu	ial		Corporate Fund	358,840.08			various office supplies	
2020301		Board of	Зпоррив		10 10 11 11	<i>n</i>							necessary in the day-to-day	
	supplies:	Directors;											operation	
	* Typewriter ribbon	and the same of th												
	*Ballpen/Signpen	General												
	*Correction Fluid/Tape				-									
	*Daily Time Record													
	*Envelope Brown (long/short)			-										
	*Epson Ribbon Cartridge													
	FX-2190/LQ-2190/LX-300	-		-										
	* Highlighter/Marker,Flou-													
	rescent (asst. color)	-												
	* Marker, Permanent (Pilot)	-												
	*Marker Ink Refill (Pilot)								-					
	*Masking Tape, 24 mm (1")													
	width, 50m;48mm (2") width, 50m				-									
	rescent (asst. color)										-			
	*Tape, Packaging, 48mm,										-			
	2" x 50m										-		+	
	*Paper Clip, Jumbo, 50mm,										-			
	Vinyl Coated/Gem Type, 33mm,						-			-	-			
	* Paper Fastener Vinyl									-				
	*Paste/Kippy										-	-		
	*Pencil No. 2/Mongol											-		
	*Record Book, 500/300/200 pages											-	-	
	*Scotch /Stationary Tape 1"											<del> </del>		
	*Staple Wire No. 35, Standard,													
	*Time Card													
	*Whiteboard Ink Refill (Pilot)													
	*Yellow Pad Paper													
	*Air freshener													
-	* Glass Cleaner													
	*Bleach (1 lit./bottle)													
	*Bathroom Deodorizer	1												
	*Paper, Multicopy 80 GSM													
	(8-1/2" x 13") legal/long;													
	210mm x 297mm) A4/short													
	*Envelope, Documentary,	1												
	Kraft 150 GSM, 254mm x 381mm													
	*Folder, File, Tagboard for													
	A4 size paper (short); legal size (long	p)												
	*Cutter	01												
-	*Desktray	+	-											
	*Corkboard	-	-											
	*Whiteboard	-												
	*Handwash Soap Liquid									91 11				



*Dishwashing liquid								
*Alcohol, Rubbing								
*Whiteboard Marker (Pilot)								
* Detergent Bar/Powder								
*Sticker (Water Service Connection)								
*Bundy Clock Ribbon								
*Mirneo Paper sub-18 (long/short)			0.01					
*Risograph CR Ink-A (black)								
*Stamp Pad RMS Refill								
*Tape, Transparent, 48mm, 2"								
* Staple Wire Remover								
*CIS Ink, Printer								
*Bathroom /Facial Tissue								
*Calculator								
*Scissor								
*Rubberband								
*Compact Bulb								
*Flourescent Bulb		 						
*Rubber Stamp								
*Double/Triple A Battery								
*Plastic Cover								
*Clip, Backfold				 				
*Pail & Dipper				 				
*Flooring Brush w/Long Handle				 				
*Muriatic Acid					 			
*Garbage Bag (big/large) black 15" x 1	5"				 	-		
*Toilet Bowl Brush				 		-		
*Filer Box								
*Specialty Board (long/short)					 	-	-	
*Disposable/plastic cup/Glass								
*Push pin								-
*Clear folder/book						-		
*Flashdrive						<u> </u>		
*Puncher								
*Ruler								-
*Notepad/sticky notes						-		
*Cellophane (8x12)						-		-
*Insect Repellant						-		-
*Doormat						-		
*Dustpan								
*Broom								
*Trashbin								
*Rat & Mouse Glue Traps/Racumin								

Prepared by:

OIC-Division Manager B

Certified Funds Available/Certified Appropriate Funds Available:

NICANDRO, B. COQUILLA
OIC-Finance Services Division

Approved b

EDITHA CARIGAN, M.P.